



2015-2016 Board Nomination Form

Board Positions: (Job descriptions listed on back)

- Directors of Operations (non-voting, 2 year position open in 2016)
- Collections
- Distributions
- Fundraising
- Grants
- Marketing
- Recruitment
- Sorting
- Web Management
- Historian
- Outreach Coordinator
- Parliamentarian
- Secretary

Your Name: _____ Phone Number: _____

Email: _____

Board Position interested in:

Please tell us in paragraph format why you think you would be good for this position. Paragraphs will be presented to the nominating committee.

If not elected would you be interested in serving on a committee? Yes _____ No _____

Which committees would you be most interested in?

This form is due no later than April 24, 2015. Please mail or drop off to:

My Girlfriend's Closet
600 B Street, Suite 2350
San Diego, CA 92101

Or email to: mgc.sandiego@gmail.com

Job Descriptions:

- **Directors of Operations** (non-voting, 2 year position open in 2016)
Oversees general operation of the organization.
- **Collections**
Responsible for coordinating all collection drives.
- **Distribution**
Responsible for the management of the distribution of clothing to intended recipients.
- **Fundraising**
Responsibilities include pursuing all fundraising and capital campaign.
- **Grants**
Responsible for seeking out and applying for grants.
- **Marketing**
Manages all marketing materials and maintains the website.
- **Recruitment**
Actively recruits new volunteers for our organization.
- **Sorting**
Responsible for organizing sorting events, generally held 1 to 2 weeks prior to a distribution.
- **Web Management**
Responsible for updating and coordinating changes to MGC website.
- **Outreach Coordinator**
Responsible for maintaining a current database for outreach into the foster community.
- **Secretary**
Responsible for communication with all volunteers and correspondence related to MGC.
- **Treasurer**
Manage all financial and bookkeeping responsibilities.
- **Parliamentarian** (Filled by past Director of Operations)
Maintains Roberts Rules of Order during all board meetings.